



# 2019 -2020 AGM REPORT OF ALTONA U3A INC.



THE UNIVERSITY OF THE THIRD AGE

Beryl Hevey Centre    Tel 9398 1346  
2 Sargood Street, Altona Vic 3018  
altonau3a@yahoo.com.au  
ABN 12410685738    IRNA0049080T  
www.u3aaltona.org.au

# MINUTES OF THE 13<sup>th</sup> U3A ALTONA ANNUAL GENERAL MEETING

**HELD ON: Friday 19<sup>th</sup> July 2019**

**Venue: Louis Joel Arts and Community Centre**

**5 Sargood Street, Altona**

Meeting started at 1.00pm

**APOLOGIES:** Michelle Lawrence, Anne Grigg, Kim Reilly, John Hird, George & Maroula Said, Enid Stewart, Betty Smith, Joanne Tippett, Jerome Champetier, Alma Hare

**PRESENT:** Committee and members as listed

**Guests:** Michelle Findlay (HBCC), Sue Rae King (Altona Seniors), Jannette & James Allen (Werribee U3A), Helen McGeehan, Phil Quinn (U3A Williamstown) Graeme Reilly (LJC), Ada Sharples, Stephen Burton

The President, Peter Bainbridge, welcomed our members and guests

**GENERAL BUSINESS:** Minutes of the 2018 AGM were read and accepted as a true indication of events occurring at the meeting. No issues were raised. **Moved by Rosemary Carroll seconded by Dorothy Kendall**

**PRESIDENTS REPORT:** Acknowledgment of committee members. The President acknowledged the ongoing assistance of HBCC and the work of Michelle Findlay with special mention made of the new signage on U3A building. Also, Jill Hennessy's office for the printing of quarterly Newsletter, and Mancini Real Estate for assisting with the mail out of newsletter and the compiling of our AGM report.

**FUTURE PLANNING:** This report focused on the promotion of U3A Altona to increase member numbers and also highlighted the need for more tutors/facilitators to expand our range of classes. Mention was made of the growth of U3A statewide with a 16% increase in members over the last 3 years.

**TREASURERS REPORT:** Each attendee received a copy of the Treasurers Report via the AGM Report. With the slight increase in membership fees and ongoing community grants received finances have remained healthy. Thanks was made to Graeme Reilly for once again auditing our financials. **Moved by Marion Cullen seconded by Dorothy Kendall.**

**Nomination of Office Bearers**

Thank you gifts were handed out to tutors and volunteers

**GUEST SPEAKER** Graeme Reilly co author of A Bush Hospital by the Bay gave a fascinating talk on the origins of the building in which we are holding this meeting. His presentation covered the history of the hospital which started in a converted house in Pier Street and then with the backing of the Altona community and a charitable trust land was purchased and a hospital built on this site. When the hospital closed in 1996 the community came together once again to fight the government to retain the building for future community use. It just shows what a strong community can achieve. This building now houses the Louis Joel Arts and Community Centre and is an icon in Altona.

**Meeting closed 2.15pm**

# ALTONA U3A INC.

## Committee of Management 2019/2020

President	Peter Bainbridge
Secretary	Rudith Prins/Alma Hare
Treasurer	Marion Cullen
Course Coordinator	Marijke Wright
Grants Officer	Carole Hurworth
Office Manager	Dorothy Kendall

### Committee Members:

Barbara Campbell Leah Twyerould



Thank you to our supporting friends and partners



## President's Report 2019 / 2020

On behalf of the U3A Altona Committee of Management I welcome you all to this year's AGM and thank you for attending via Zoom. This is the first time ever that we have not been able to have a face to face AGM – nor our usual delicious afternoon tea!

We do have a small but active committee at U3A Altona – consisting of Dorothy as Office Manager, Rudith as Secretary, Marion as Treasurer, Marijke as Course Coordinator, Carole as Grants Officer, Barbara (bus trips), and Leah and Alma. Both Marijke and Rudith have joined the committee since our last AGM and have taken on their new roles with enthusiasm. Other responsibilities that are also carried out by committee members include: newsletter editor, website maintenance, Safety Officer, Zoom Coordinator and U3A Network representative.

Leah and Alma have announced that they will be retiring from the committee, and we would like to acknowledge their very significant contributions to U3A Altona over many years.

Leah was among the first group of 15 people who established U3A Altona back in June, 2006. Leah served on the inaugural committee, and then as President from 2010 right through to mid 2017. Leah helped organise and presided over the 10-year celebration event for U3A Altona in 2016.

Alma joined U3A Altona in 2007, when there were about 40-45 members. Alma took on the role of secretary all the way through to 2019. She was heavily involved in writing our new constitution – a big task. Alma also looked after communications and reports to Consumer Affairs Victoria.

Both Leah and Alma also represented us at U3A Network meetings. So, a sincere thank you to both Leah and Alma for their long and much valued contributions to U3A Altona.

Marijke in her report will acknowledge our tutors / facilitators, who are of course the backbone of what we are able to offer in both classes and other activities.

Hobsons Bay City Council – through our guest speaker today Michelle Findlay – is a great supporter of U3A Altona. This support includes access to the Beryl Hevey Centre (including phone, internet, etc.) for classes, plus the opportunity to apply for community grants each year. This Council support is a key factor in enabling us to keep our membership fees at such a low level compared to many of the other 105 U3A's throughout Victoria.

We are also indebted to Jill Hennessy MP and Mancini Real Estate for their generous assistance in printing and distributing our quarterly newsletters – which of course have been severely limited due to the COVID -19 restrictions.

## President's Report 2019 / 2020

A special thanks to Kim Reilly and her terrific office team at Louis Joel Arts and Community Centre, for their assistance with venue hire and also their ongoing support.

Feedback from our members - and indeed from other U3A's across Victoria – tells us that members are really missing the face to face contact in both classes and other activities, such as our bus trips. We have tried to keep connected with our members through regular email updates, but of course that does not include the relatively small number of members who do not use email or the internet. Social isolation is an ongoing concern – especially during this year.

Marion regularly updates our website and Facebook page. We have recently reviewed many of our policies and procedures and have posted them on our website home page.

We are also enjoying a very close working relationship with U3A Hobsons Bay/Williamstown, and that is creating new opportunities to share classes and activities, for the benefit of both memberships.

We are all keen to return to face to face classes and activities as soon as possible, keeping in mind the safety and well-being of our members in the transition out of the current restrictions. We will always be guided by the advice and procedures put in place by Hobsons Bay City Council.

Given what we have all learnt about staying connected and avoiding social isolation during the lockdowns this year, it may be that some Zoom classes and blended Zoom and face to face classes have a place in future U3A programs. We always welcome feedback and suggestions from our members. Also, there are some vacancies on our Committee of Management, so enquiries about what is involved in volunteering as a committee member are always welcome.

I will now invite Marion to present the Treasurer's Report.

Peter Bainbridge

President, U3A Altona

## **Treasurer's Report Altona U3A 2019-2020**

Finances have remained steady again this financial year due to the successful obtaining of grants, totalling \$2,200, from Hobsons Bay City Council. This has enabled us to continue to subsidise Coach Trips and other events including our year end BBQ, keeping the cost to our members as low as possible.

A new printer for the office will be purchased with funds received from a Council grant.

Once again, our other main source of income is from Membership Fees which we increased slightly this year for the first time in 10 years to \$25.

Due to the impact of Covid 19 the committee moved to reduce our 2020-2021 membership fee to \$20. Thank you to those members who have continued to support us with their payment during this difficult time

Our regional account has a balance of \$2,938.85.

This is a holding account only, administered by U3A Altona, and is used for the reimbursement of any expenses incurred for western regional meetings and or training. The funds for this account are from an annual grant of \$1,000 made available from U3A Network.

Special thanks again go out to our Grants Officer Carole Hurworth. Carole has been our Grants Officer for many years and does a terrific job.

Thank you to Graeme Reilly, who has once again audited our annual financial accounts.

Lastly, to the office volunteers who have recorded our cash transactions a big thank you.

Marion Cullen

Treasurer



## Altona U3A Inc.

### Financial Report for Period 1st June 2019 to 31st May 2020

<b>Bendigo Bank Network Account 1st June 2019</b>	\$	1,433.60
<b>Bendigo Bank Investment Account 1st June 2019</b>	\$	7,763.30
<b>Bendigo Bank balance as at 1st June 2019</b>	\$	6,507.68
<b>Petty Cash on Hand 1st June 2019</b>	\$	176.15
<b>Total</b>	<b>\$</b>	<b>15,880.73</b>

#### Income for Year

Membership	\$	2,244.00		
U3A Distributions (Inc Bendigo Conf.)	\$	695.89		
Trips/Excursions	\$	2,653.70		
Donations	\$	-		
Miscellaneous	\$	25.00		
Interest	\$	138.17		
Grants	\$	3,200.00		
Classroom				
Supplies	\$	75.00		
Catering	\$	60.30	\$	9,092.06
<b>Total</b>			<b>\$</b>	<b>24,972.79</b>

#### Expenses for Year

Promotions	\$	-		
Office Equipment	\$	127.00		
Website/Internet/Zoom	\$	622.80		
Classroom				
Supplies	\$	155.00		
Book Club	\$	285.00		
Rent	\$	1,100.00		
Dept. Justice	\$	59.20		
U3A Distribution (Inc. Bendigo Conf.)	\$	784.00		
Trips/Excursions	\$	3,665.00		
Postage	\$	39.30		
Stationery	\$	484.95		
Donations	\$	50.00		
Gifts	\$	120.00		
Catering	\$	1,005.85		
Miscellaneous	\$	58.75	\$	8,556.85
<b>Total</b>			<b>\$</b>	<b>16,415.94</b>

<b>Bendigo Region Account as at</b>	<b>31-May-2020</b>	\$	2,938.85
<b>Bendigo Bank Investment Account as at</b>	<b>31-May-2020</b>	\$	7,901.47
<b>Bendigo Bank Account Balance as at</b>	<b>31-May-2020</b>	\$	5,529.77
<b>Petty Cash on Hand as at</b>	<b>31-May-2020</b>	\$	45.85
		<b>\$</b>	<b>16,415.94</b>

2019/20 Independent Financial Review  
Altona U3A Inc.

To the Committee and Members,

I have undertaken a review of the financial books and accounts of Altona U3A Incorporated and have found them to be in exceptionally good order.

All Receipt Books, Bank Statements, Cheque Books were produced and the Statement of Income and Expenditure for the year ended 31<sup>st</sup> May 2020 shows a true and fair position of the organisation's financial affairs, at that time, and an accurate record of all transactions relating to the year of operations.

All items were able to be substantiated and reconciled to the Bank Statements, for your Organisational accounts, as well as for the Region Account against statements provided by the Bendigo Bank.

I again compliment you on the presentation of the financial accounts. It is a pleasure to assist the group in this small way.

If there are any questions or assistance I can provide, please do not hesitate to contact me.



Graeme Beilly  
B Bus (Acc)  
(0417 379 822)

## Course Co-ordinators Report 2019 / 2020

The year of the pandemic has been an interesting and varied learning experience for us all. Term 4, 2019 and Term 1, 2020 proceeded as normal with classes housed in both Beryl Hevey Centre and Louis Joel Arts and Community Centre. Term 1 finished a week early to adjust for the onset of the pandemic and face to face classes ceased from Term 2 this year. Planning for a possible face to face start in Term 3 based on Coronavirus restrictions were dashed when the second wave lockdown came into force and it seems that courses will continue online till the end of the year.

Classes proceeded in Term 4, 2019 with most regular courses continuing. These included Current Affairs, Book Club, Ukeleles, Ongoing French, Floral Art, Computers/Internet, Cribbage, Garden Club and Movie Thursdays. Travel French and Cryptic Crosswords took a break.

New offerings included Tudor Costumes, Paper Folding, Introduction to Altona Library Environment Centre and E Resources, Jewellery making for Christmas, Using Facebook Safely and a session on Aging Well.

In Term 1 this year all regular courses continued except for Ongoing French as we lost our very committed tutor Agnes Ross, and could not replace her. Travel French was renamed All Things French to reflect the increased variety of group discussions this group were enjoying. New offerings included Creative Writing, The Spanish Armada, Local History and Mosaics.

In each term members enjoyed attending 2 Morning Melodies sessions, a Trivia session, 2 Mini Bus Trips and a coach trip to Woop Woop last November. The Mini Bus trips were to the Victorian Telecommunications Museum, The TAA Museum and Watergardens Shopping Centre. The Cranbourne Botanic Gardens excursion was cancelled due to the pandemic as was a planned Blackbird boat trip on the Maribyrnong River. It was decided to discontinue the large coach trips as it became economically unviable due to fluctuating numbers. Special thanks go to Dorothy Kendall and Barbara Campbell for organising these excursions.

In Term 2 the Altona U3A Committee invested in a Zoom licence to enable us to offer some courses online and several Committee members and Facilitators took training courses through U3A Network. Ann Nicol who was our Current Affairs facilitator agreed to trial it and then to also trial the Book Club which she had taken on in 2020. These have been highly successful. We have a full complement of Book Club members (10) and the books this year have been excellent. Current Affairs is equally well attended. As Ann is running both groups and some members overlap, Current Affairs is now fortnightly and the Book Club in the alternate weeks as they have now added a general book discussion session each month.

All Things French with Jerome is also delivered via Zoom and the group seem happy to meet whether in or out of term dates.

Obviously many courses are inappropriate online such as our creative classes, cooking class planned for term 3 and our Garden and Movie groups.

## Course Co-ordinators Report 2019 / 2020



However Rudith Prins sent out a challenge to our knitters for 100 pieces for Charity and she has exceeded the goal with 141 pieces submitted well within the timeframe thanks to our industrious members. A wonderful effort!

Going forward, Barbara Campbell will offer Cryptic Crosswords for beginners and we have a person interested in offering Spanish conversation face to face. Hopefully, we can persuade the facilitator to start online instead.

There are many people to thank for their commitment to Altona U3A and for the success and learning our members have enjoyed in the last year. Our sincere thanks go to the following facilitators:

Altona Library's Lisa Hogarth, Melissa Brown and Aidan Murphy,

(Environment Centre and E-resources)

Peter Bainbridge (Ageing Well)

Barbara Campbell (Cryptic Crosswords)

Rosemary Carroll (Computers- Intermediate, Using FB Safely))

Jerome Champetier de Ribes (All Things French – taking it online)

Carole Hurworth (Floral Arts)

Dorothy Kendall (Curio Corner, Cribbage, Trivia)

Shoana Machin (Paper Folding)

Ted Morton (Tudor Costumes, The Spanish Armada)

Ann Nicol (Current Affairs and Book Club (2020), taking both online)

Rudith Prins (Jewellery Making, Mosaics, Garden Club and Knitting Challenge)

Graeme Reilly (Local History)

Agnes Ross (for her two-year commitment to the Ongoing French group)

Evelyn Vines (Garden Group)

Barbara Roberts (Computers - Beginners)

Leah Twyerauld (Book Club 2019)

Grahame Waghorn (Ukuleles)

Julie Williams (Memoir and Creative Writing courses)

Marijke Wright

October 2020

# What a year of contrasts it has been...



Spring/Summer 2019

Spring 2020



## Some U3A pre COVID lockdowns activities



## Our committee Zoom meetings



## Looking forward to 2021 with face to face & online classes for our members

Trivia



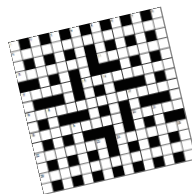
Morning Melodies



Book club



Cryptic crossword



Crafts



Current Affairs



Bus trips



Languages

